

Vaughan PVA Member:

Due to the extensive destruction recently caused by tornados, I would like to remind you of Paralyzed Veterans of America (PVA)'s **Disaster Relief Fund**.

To assist you in the distribution of relief funds, please comply with the following accountability procedures:

- 1) Funds will only be provided to PVA members.
- 2) A maximum of \$2,500 per individual or family will be granted. Each application must be evaluated for need. Maximum disbursements will not be made in all cases.
- 3) Funds may be used for transportation, temporary shelter, food, modifications for accessibility, prosthetic appliances, and medical supplies. The funds will not be provided if other assistance has been provided to pay for the items in the request (insurance, FEMA, etc.). Funds will also not be approved to cleanup, fix, or replace damages not related to the veteran's primary dwelling.
- 4) Applications can be received by the PVA Chapter or the National Service Office.
- 5) Once an application is received it is to be reviewed by the Chapter President or designee, and the National Service Officer. All applications require the approval of the Chapter President or designee, and the National Service Officer (NSO).
- 6) After approval from the Chapter and National Service Office the application is to be faxed to the Associate Executive Director of the Veterans Benefits Department for final approval. (include all estimates and receipts) Fax number (202) 416-7754
- 7) Disbursements exceeding \$1,000 must have verification that the assistance requested is valid. (Inspection by PVA, etc.)
- 8) In cases where the NSO and chapter disagree regarding approval, or either is not available the application will be faxed to the attention of the Associate Executive Director of the Veterans Benefits Department for final decision.
- 9) All original documentation will be forwarded to the AED of Veterans Benefits for accounting and review purposes.